

**SAINT ELIZABETH ANN SETON CATHOLIC SCHOOL
SCHOOL BOARD MEETING**

Date and Time: April 1, 2019 at 6:30 p.m.

Location: Seton School, Conference Room 108

Preliminary

MEETING MINUTES

Submitted by: Kate Miller

Present: Father Matthew, Father Gideon, Dr. Mark Bettag, Stephanie Nardi, Paul Schweigl, Mike Beil, Beatriz Garcia, Karl Nienhuis, Kate Miller

Excused: Jenn English

I. Opening Prayer

II. Open Session - Joanne Otte spoke

III. March 2019 Minutes

A. Approved

IV. Principal/School Report

A. Registration

1. Financial Aid Concern - Reminders given to families to submit application for financial aid. Concerns were voiced that families that qualify for aid have historically not applied by the April 18th deadline, this results in the school not realizing the financial benefit. Recommendation made to move the deadline for registration up to allow for more time for the school to follow up with families before the financial aid deadline (currently both the registration and aid deadline are April 18). Recommendation made to hold families financially responsible if they qualify for aid but did not submit aid application.
2. Class of 2021 (incoming 7th grade) - the decision the fully merge will be made on April 18th according to registration information. Decision must be made in order for Dr. Nardi to staff accordingly. Recommendation made that this be communicated to families affected by the decision.

B. 2019/2020 School Schedule Change

1. Proposal made to move the starting bell to 7:55 to allow the middle school additional lunch/recess time. Additionally, homeroom would be adjusted from 15 to 5 minutes.

C. Attendance Concern

1. The school attendance including tardies is a concern. Information regarding policy submitted to board for consideration, will be discussed at the June meeting. Currently our school is at 8%, if that reaches 13% it will be reflected on our State Report Card.

V. Pastor Designate Report - Father Matthew

1. Lenten Contata, Archbishop Lunch, and Tuesday Speakers were successful.

VI. Standing Committees

A. Finance

1. 2019/2020 Budget Adjustments
 - a) Choice students changes from 44 to 40

- b) Mane Event budget adjusted to \$50,000 because the 2019 Mane Event is projected to yield \$35,000, this is a \$45,000 short fall from the budget

B. Marketing

- 1. Adopt a Student Program
 - a) Dr. Bettag presented a time line to implement program

C. IT

- 1. No Report
 - a) Concern noted that the committee has not met in over a year and members are unknown.

D. Safety and Grounds

- 1. Stranger Threat discussed.
- 2. Request made to parish to improve fencing around the play ground.

VII. Old Business

- A. No old business

VIII. New Business

- A. School Board Openings - 2 openings for the 2019/2020 board
- B. SWOT Analysis - Dr. Bettag has invited Joe Oberbroeckling to assist the board in a SWOT analysis at the June meeting.
- C. Administration Survey - Recommendation made to conduct a survey of administration by June.

IX. Adjournment and Closing Prayer

- A. 8:20 pm

Next Meeting - May 6, 2019 at 6:30 p.m. in Conference Room 108